# Academic Advisor Confirmation Form

# International Degree Program on Energy Engineering

**National Cheng Kung University**

**Deadlines for Submission:**

A: Master Program:

1. 30th of September if student first enrolled in Fall Semester (1st Semester of an Academic Year)
2. 10th of March if student first enrolled in Spring Semester (2nd Semester of an Academic Year)

B: Ph.D. Program:

Upon submission of the first application form for Ph.D. qualifying exam.

**A. Student’s Information**

**B. Confirmation of Thesis and Academic Advisor**

P.S. Under the circumstance of changing advisor, students are required to notify the Department Academic

Office and submit this form right after completion of the following section.

**Confirmation Form of Changing Thesis and Academic Advisor**

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| --- | --- | --- | --- | --- | --- |
| Name: |  | Student ID No. : |  | Specialized Group: |  |
| Currently Employed : YN | Company/ Organization: |  | Position: |  |
| Current Address: |  | Landline Phone No. : |  |
| Permanent Address: |  | CellphoneNo. : |  |
| Lab’s Room No. : |  | Lab’s Phone No. |  | E-mail: : |  |
| University of Previous Degree: |  | Department/ Faculty: |  |
| Name of Contact Person in Case of Emergency: |  | Landline Phone No. : |  |
| CellphoneNo. : |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Advisor: |  | (Sig.) | Date: (MM/DD/YYYY) |  |
| Thesis Direction: |  |  |  |  |
| Seal of Department Academic Office: |  | Department Academic Officer: | Chairman: |  |
|  |  |  |  |  |

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| --- | --- | --- |
| Time of Change: |  | Academic Year , Fall/ Spring Semester Date: (MM/DD/YYYY) |
| Current advisor: | (Sig.) | Date: (MM/DD/YYYY) |
| New advisor: | (Sig.) | Date: (MM/DD/YYYY) |
| Chairman: | (Sig.) | Date: (MM/DD/YYYY) |